

## How to become an Approved EnCO Practitioner

To gain the esteemed status of an **Approved EnCO Practitioner** there is an assessment process to ensure quality and competence. It is a two-stage process as shown in Figure 1 on page 2:

### Stage 1

- Attend the one-day EnCO Introduction Course. [NOTE: these courses are run online and consist of 4 modules each 2 hours long.]



- At the end of the course will be an exam for which a 70% pass mark is set. After completing this course and passing the exam you can use the title **Registered EnCO Consultant** which is an interim title and is usually held for up to two years. Successful applicants can use the **Registered EnCO Consultant** logo on marketing or promotional materials.

- The logo states **Registered EnCO Consultant**:



### Stage 2

- Apply the EnCO principles in one project with your existing or new clients (clients are **not** supplied to you – you have to provide your own). As long as the EnCO project was managed by the individual, was holistic and of a robust nature, historical examples are acceptable.
- Write up one EnCO style Case Study which will include a ‘before’ and ‘after’ EnCO Matrix with scores. Quantified savings are required (preferably using IPMVP methodology) and a case study template will be supplied.
- Complete the application form and send with your case study to the EnCO Panel for assessment. This panel is governed by ESTA and the Energy Institute in the UK.
- The panel will assess your application and you will be interviewed on-line.
- If you meet the minimum requirements and have reached the necessary levels of competence and experience, you will be awarded **Approved EnCO Practitioner** status by ESTA and the Energy Institute.

- The logo states **Approved EnCO Practitioner**:



- Your certificate will be valid for 5 years from the date of issue after which you need to reapply.
- There are no fees or subscriptions in the application process and attendance at the EnCO Introduction Course is also free-of-charge to ESTA members and EI consultants registered under RPEC or EI Chartered Energy Managers. The charge for non ESTA members to attend the course is £495 + VAT.
- Successful applicants can use the **Approved EnCO Practitioner** logo on marketing or promotional materials.
- Applications are welcome from any country in the world as the registration is global in nature.
- The panel's decisions are final and will not enter into post interview discussions with applicants.
- Flowchart is shown on the following page.

#### **Terms of 'Approved EnCO Practitioners' registration (including ESTA Process and Charges)**

- The Registered EnCO Consultant course is CPD approved.
- Process as stated above and flowchart below.
- Registered EnCO Consultant registration will initially be for up to two years.
- There shall initially be no ESTA set up fee.
- Web listings of all accredited personnel will be made.
- Course feedback loop
  - Customer feedback to core questions is required after each customer project.
- Charges by ESTA shall be £250/year per Approved EnCO Practitioner.
- On cessation of making the £250/year payment the individuals and the companies they work for must no longer use the Approved EnCO Practitioner logos other than on historically approved projects.

#### Terms:

- ESTA decision is final.
- Registration valid whilst fees invoiced remain up to date.
- Registration can be withdrawn at any time.

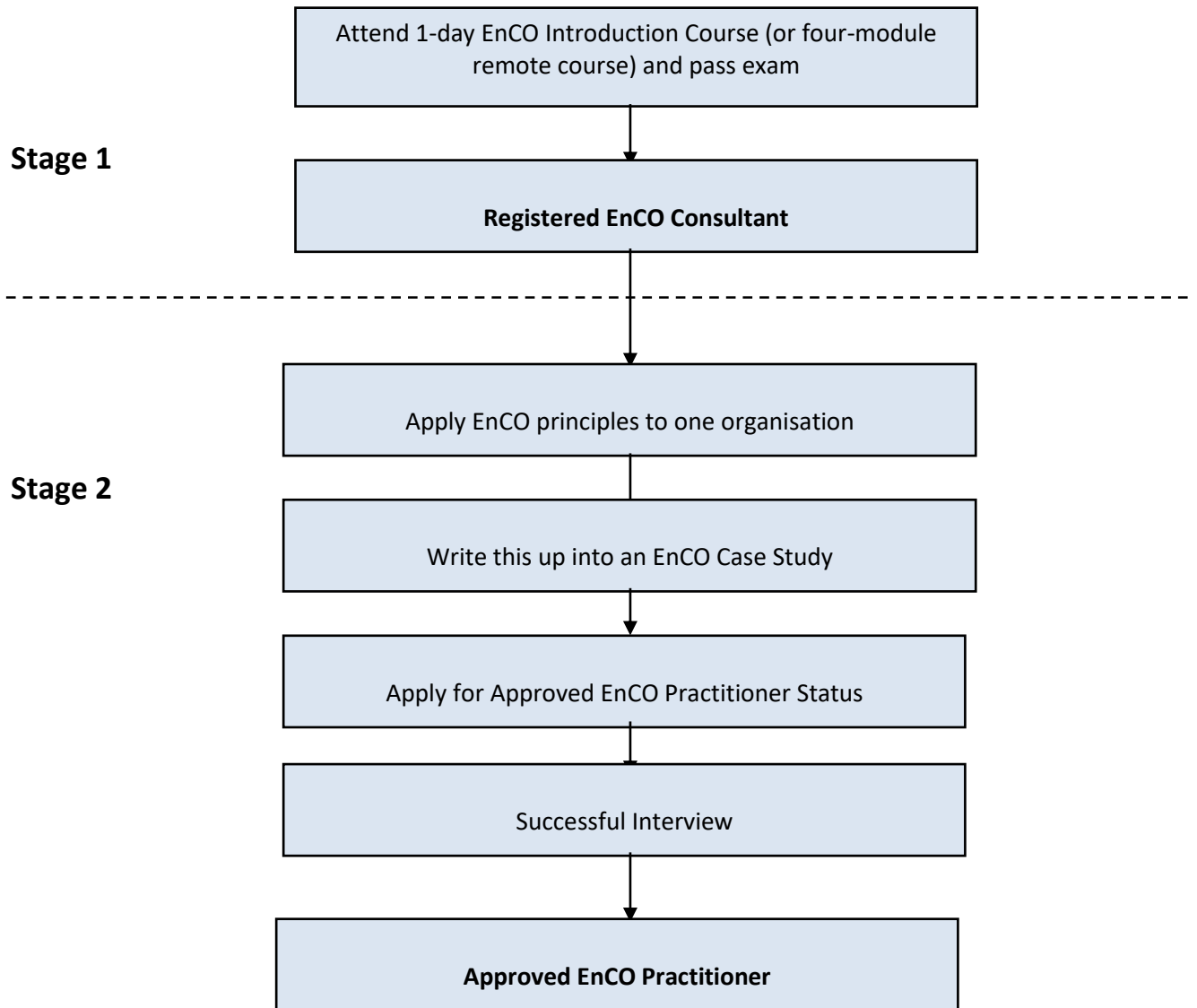


Figure 1: How to become an Approved EnCO Practitioner